September 17th, 2020

Dear Making Waves Families,

Now more than ever, students rely on chromebooks to fully participate in their education, but sometimes accidents happen. Maybe your child dropped their chromebook and cracked the screen, or their younger sibling spilled juice on it. Maybe it was lost or stolen. Protect yourself from having to pay out of pocket for life’s mistakes by purchasing Chromebook insurance TODAY!

It costs over $250 to replace a broken Chromebook. Purchasing $35 Chromebook insurance is a smart choice that will help you repair or replace your child’s device at little to no cost. If you have already purchased Chromebook insurance, great! No further action is required. If you have **NOT** yet purchased insurance for your child’s Chromebook, you can do so online by following the process below:

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| Step 1 | **Have the following ready:**   1. A debit or credit card. 2. Your SchoolMint username 3. Your SchoolMint password |
| Step 2 | **Go** to the following link:  [makingwavesacademy.schoolmint.net/packets/14882](http://makingwavesacademy.schoolmint.net/packets/14882) |
| Step 3 | **Log onto** SchoolMint with your username and password |
| Step 4 | **Select the name of the student you wish to purchase insurance for**  If you have more than one student at MWA, you will need to complete this process again for each child. Please DO NOT select “add student”. |
| Step 5 | **Fill out the Chromebook Use Agreement.**  If the form is pre-filled, check to make sure the information is accurate.  If the form is blank, fill in the information. |
| Step 6 | **Scroll to the bottom of the page and select “Submit Forms”** |
| Step 7 | **Make your payment by entering your credit or debit card information**  Upon completion, a receipt will be emailed to the address on file in SchoolMint. |

Please email question to the IT department at [**IThelpdesk@mwacademy.org**](mailto:IThelpdesk@mwacademy.org)**.** Please add ***“Chromebook Insurance Payment Issue”*** in the subject line of your email.

**The deadline to submit payment is October 31st at 11:59 PM.**

Sincerely,

Making Waves Academy