

Making Waves Academy School Site Council

Minutes, Thursday, December 10, 2015 at 6:30 PM PM-8:00 PM Mr. Berbawy's Classroom (Upper School, Building 1)

Purpose of the School Site Council

The purpose of the School Site Council (SSC) is intended to be a consultation, recommending, and oversight body for the Local Control Accountability Plan (LCAP). The SSC also obtains recommendations for, and review of, the proposed Single Plan for School Achievement (SPSA) from all school advisory committees. The SSC represents all stakeholders of the school community to get their input. The school Directors, teachers, other school personnel, parents and students (secondary level) make up this group. Their primary responsibility is to help identify school-wide priority goals and to assist the leadership team in establishing a plan to achieve the goals.¹

Making Waves Academy Mission Statement

Making Waves commits to rigorously and holistically preparing students to gain acceptance to and graduate from college to ultimately become valuable contributors to the workforce and their communities.

Making Waves Academy Core Values

Community, Resilience, Respect, Responsibility and Scholarship

Agenda (refreshments to be provided)

- 1. Call to Order** – Rosa Burnett, Chairperson
- 2. Roll Call** (14 members, a quorum is 8) - Rosa Burnett

First Name	Last Name	Representing	Division	Start Term	End Term	Attendance
Rosa	Burnett	Parents	US	12/10/15	12/31/17	Present
Kimberley	Carr	Director	US	10/29/15		Present
Arturo	Castaneda	Students	US	12/10/15	6/30/16	Present
Margarita	Cortes	Parents	US	12/10/15	12/31/17	Present
Delia	Delgado	Parents	MS	12/10/15	12/31/17	Present
Kelly	Le	Teachers	MS	11/10/15	12/31/17	Present
Karla	McLean	Parents	US	12/10/15	12/31/16	Present
Maricela	Navarro	Parents	MS	10/9/14	10/8/16	Present
Cecilia	Norzagaray	Parents	MS	12/10/15	12/31/17	Present
Patricia	Ornelas	Students	US	12/10/15	6/30/16	Present
Thomas	Ryan	Teachers	US	10/9/14	10/31/16	Present
Candace	Sawyer	Teachers	MS	10/9/14	10/31/16	Excused
Evangelia	Ward- Jackson	Director	MS	9/1/13		Present
Sarah	Woodworth	Teachers	US	11/10/15	12/31/17	Present

¹ Bylaws, Article I

Making Waves Academy School Site Council

Minutes, Thursday, December 10, 2015 at 6:30 PM PM-8:00 PM Mr. Berbawy's Classroom (Upper School, Building 1)

A quorum was present: yes __**X**__ no ___

Staff present: Hung Mai, Libby Cole, and Emily Wilkinson

Guests present:

3. Introduction Board of Directors Members Present, If Any – Rosa Burnett

4. Public Comment (This is an opportunity for students, parents/guardians, staff or anyone from the public to speak to the School Site Council.) – Rosa Burnett

5. Approval of Minutes – Acting Secretary

MOTION: NAVARRO moved that the November 12, 2015 minutes be approved as presented. MCLEAN seconded the motion.

6. Election Update and Introductions – Ms. Ward-Jackson 10 minutes

- a. Ms. Carr informed the group that the Associated Student Body (ASB) election process was used in lieu of a public election process for the selection of student members of the SSC. **MOTION** was called to approve the use of the ASB election process as a means for appointing (2) upper school students to the SSC. LE moved and NORZAGARAY seconded the motion.
- b. **MOTION** was called to have (2) elected cabinet members serve on the school site council and have the SSC bylaws updated to reflect this. NAVARRO moved and LE seconded this motion.

7. Election of Cabinet – Rosa Burnett 20 minutes

- a. ***Nominations for chairperson:*** Ms. Burnett was nominated for chairperson and accepted.
- b. ***Nominations for vice chairperson:*** Arturo Castaneda was nominated and accepted.
- c. ***Nominations for secretary:*** Ms. Cole was nominated but due to her role as MWA Chief of Staff she is not able to serve as secretary and declined. Ms. Le was nominated and declined; Ms. Woodworth was nominated and declined; will revisit secretary position at a future meeting.

Making Waves Academy School Site Council

Minutes, Thursday, December 10, 2015 at 6:30 PM PM-8:00 PM Mr. Berbawy's Classroom (Upper School, Building 1)

- 8. Plan for SSC Goal Setting Workshop** – Rosa Burnett 15 minutes
 - a. Ms. Burnett and Ms. Ward-Jackson shared that historically the SSC has met on Saturdays to conduct goal setting workshops. The SSC will select a Saturday workshop date for the spring semester at a future meeting.

- 9. First Interim/LCAP Update** – Hung Mai/Alton B. Nelson Jr. 15 minutes

- 10. ELAC Update** - Emily Wilkinson 5 minutes
 - a. Ms. Wilkinson asked the group to share information with others that ELAC elections will be taking place in March 2016. **MOTION** was called to approve Ms. Wilkinson's proposed calendar for elections to take place in March 2016. **NARZAGARAY** moved and **NAVARRO** seconded this motion.
 - b. Ms. Wilkinson has asked to have 5 minutes on the February 11, 2016 SSC meeting agenda.

- 11. GATE Update** – Navied Mahdavian 5 minutes
 - a. This item was postponed to the next meeting due to Mr. Mahdavian's absence due to illness. Any materials he prepared will be forwarded along with the minutes from tonight's meeting.

- 12. Good of the Order** – Rosa Burnett

- 13. Complete Exit Tickets** – Rosa Burnett

- 14. Next Meeting, January 7, 2016**– Rosa Burnett
 - a. Ms. Burnett will look at the master calendar and propose alternative dates for the January 7th and June 16th meetings.
 - Thursday, February 11th from 6:30-8:00pm
 - Thursday, March 10th from 6:30-8:00pm
 - Thursday, April 14th from 6:30-8:00pm
 - Thursday, May 12th from 6:30-8:00pm
 - Thursday, June 16th from 6:30-8:00pm

- 15. Adjournment** – Rosa Burnett

Making Waves Academy School Site Council

Minutes, Thursday, December 10, 2015 at 6:30 PM PM-8:00 PM Mr. Berbawy's Classroom (Upper School, Building 1)

Agenda Distribution

Email: SSC Members, ABN, HM, EWJ, KC, RF, LC, LJB, NM, EW, CV

Posting: MS and US lobby, front door, and staff room

Document(s) to be distributed at meeting:

- Agenda
- Minutes November 12, 2015

Agenda prepared by: E. Ward-Jackson and L. Cole, On behalf of President