

Making Waves Academy School Site Council

Minutes, Thursday, October 13, 2016 at 6:30 PM-8:00 PM, Middle School Library

Purpose of the School Site Council

The purpose of the School Site Council (SSC) is intended to be a consultation, recommending, and oversight body for the Local Control Accountability Plan (LCAP). The SSC also obtains recommendations for, and review of, the proposed Single Plan for School Achievement (SPSA) from all school advisory committees. The SSC represents all stakeholders of the school community to get their input. The school Directors, teachers, other school personnel, parents and students (secondary level) make up this group. Their primary responsibility is to help identify school-wide priority goals and to assist the leadership team in establishing a plan to achieve the goals.¹

Making Waves Academy Mission Statement

Making Waves commits to rigorously and holistically preparing students to gain acceptance to and graduate from college to ultimately become valuable contributors to the workforce and their communities.

Making Waves Academy Core Values

Community, Resilience, Respect, Responsibility and Scholarship

Agenda (refreshments to be provided)

- 1. Call to Order** – Rosa Burnett, Chairperson
- 2. Roll Call** (13members, a quorum is 8) - Rosa Burnett

| First Name | Last Name | Representing | Division | Start Term | End Term | Attendance |
|-------------------|------------------|---------------------|-----------------|-------------------|-----------------|-------------------|
| Cindy | Barton | Staff | US | 2/11/16 | 2/28/18 | Present |
| Rosa | Burnett | Parents | US | 12/10/15 | 12/31/17 | Present |
| Kimberley | Carr | Director | US | 10/29/15 | | Present |
| Margarita | Cortes | Parents | US | 12/10/15 | 12/31/17 | Present |
| Delia | Delgado | Parents | MS | 12/10/15 | 12/31/17 | Present |
| Angela | Garay | Staff | MS | 2/11/16 | 2/28/18 | Present |
| Kelly | Le | Teachers | MS | 11/10/15 | 12/31/17 | Present |
| Karla | McLean | Parents | US | 12/10/15 | 12/31/16 | Absent |
| Maricela | Navarro | Parents | MS | 10/9/14 | 10/31/16 | Present |
| Cecilia | Norzagaray | Parents | MS | 12/10/15 | 12/31/17 | Present |
| Thomas | Ryan | Teachers | US | 10/9/14 | 10/31/16 | Present |
| Evangelia | Ward- Jackson | Director | MS | 9/1/13 | | Present |
| Sarah | Woodworth | Teachers | US | 11/10/15 | 12/31/17 | Present |
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¹ Bylaws, Article I

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A quorum was present: yes_**X**_no ____

Staff present: Hung Mai, Libby Cole, Alton Nelson, Caitlin Shelburne, Erica Doane

Guests present: Nicolas Romano, Doug Giffin, Juanita Barrera, Lucia Alvarez, Renee Burnett

3. Introduction Board of Directors Members Present, If Any – Rosa

Burnett

Alicia Malet Klein

4. Public Comment (This is an opportunity for students, parents/guardians, staff or anyone from the public to speak to the School Site Council.) – Rosa Burnett

- No public comments.

5. Do and Don'ts of the SSC- Evangelia Ward-Jackson- 20 minutes

Ms. Ward-Jackson talked about:

The Roll of School Executive Administration (Divisional Directors and CEO) with the School Site Council.

- works closely with the SSP President to plan SSC meeting and activities.
- provides information to enable the SSC to plan, monitor, and evaluate effective improvements.
- support the initiatives of the SSC
- provides descriptions of any state and all federal categorical programs funded at the school.
- provides leadership for SPSA and LCAP development.

The SSC may advise the School Executive Administration of:

- matters related to the educational needs and goal
- opinions and attitudes of parents, teachers and students on significant issues
- methods to improve communication between the school and the family

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- the development of an evaluation and survey tool for reporting the school's progress to the community

The SSC is NOT:

- a policy-making body
- a political organization
- a personnel committee
- a social group
- a grievance committee

6. Entitlement/Zoning Process- Agenda Distribution. Nicolas Romano

The SSC received information from the Making Waves Academy Campus Expansion Overview, which the objective is to expand the services, campus, and facilities in order to provide more high-quality educational opportunities, programs, and activities for students in Richmond and the surrounding area.

7. Sufficiency of Textbooks and Instructional Materials- Evangelia Ward-

Jackson and Kimberly Carr-20 minutes

Ms. Carr and Ms. Ward- Jackson showed to the SSC members that the school has sufficiency of textbooks, instructional materials and laboratory science equipment for the 2016-2017 school year.

8. Good of the Order- Rosa Burnett

Ms. Cole reminded us to redeem the jackets for all the SSC members

Ms. Carr said that next meeting we are going to have two students in the SSC

Mr. Mai and Ms. Ward-Jackson are looking for a date for our next LCAP

Training.

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Email: SSC Members, ABN, HM, EWJ, KC, LC

Posting: MS and US lobby, front door, and staff room

Document(s) to be distributed at meeting:

- Agenda
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Agenda prepared by: E. Ward-Jackson, Rosa Burnett, Libby Cole and Cecilia Norzagaray.