

Making Waves Academy School Site Council

Agenda, Thursday, **December 7**, 2017 at 6:30 PM - 8:00 PM Upper School Room 141

Purpose of the School Site Council

The purpose of the School Site Council (SSC) is intended to be a consultation, recommending, and oversight body for the Local Control Accountability Plan (LCAP). The SSC also obtains recommendations for, and review of, the proposed Single Plan for School Achievement (SPSA) from all school advisory committees. The SSC represents all stakeholders of the school community to get their input. The school Directors, teachers, other school personnel, parents and students (secondary level) make up this group. Their primary responsibility is to help identify school-wide priority goals and to assist the leadership team in establishing a plan to achieve the goals.¹

Making Waves Academy Mission Statement

Making Waves commits to rigorously and holistically preparing students to gain acceptance to and graduate from college to ultimately become valuable contributors to the workforce and their communities.

Making Waves Academy Core Values

Community, Resilience, Respect, Responsibility and Scholarship

Agenda (refreshments to be provided)

1. **Call to Order** – Rosa Burnett, Chairperson at 6:40PM
2. **Roll Call** (16 members, a quorum is 8) - Rosa Burnett

First Name	Last Name	Representing	Division	Start Term	End Term	Attendance
Patricia	Alberto	Parent	US	12/08/16	12/31/18	Present
Claudia	Ayala	Parent	MS	11/9/17	11/9/19	Present
Claudia	Ayala	Student	US	10/12/17	10/12/18	Present
Tela	Caul	Teacher	US	2/8/18	2/8/20	Present
Melissa	Marquez Ayala	Student	US	10/12/17	10/12/18	Present
Cindy	Barton	Staff	US	2/11/16	2/28/18	Present
Rosa	Burnett	Parent	US	12/10/15	12/31/17	Present
Ka'Dijah	Brown	Teacher	MS	12/08/16	12/31/18	Present
Kimberly	Carr	Director ²	MS	10/29/15		Absent
Areane	Cervantes	Student	US	10/12/17	10/12/18	Present
Monica	Cervantes	Parent	US	11/9/17	11/9/19	Present
Margarita	Cortez	Parent	US	12/10/15	12/31/17	Absent
Delia	Delgado	Parent	MS	12/10/15	12/31/17	Present
Angela	Garay	Staff	MS	2/11/16	2/28/18	Present
Kelly	Le	Teacher	MS	11/10/15	12/31/17	Present
Mary	McKenna	Teacher	US	12/08/16	12/31/18	Present

¹ Bylaws, Article I

² Non-voting member

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Cecilia	Norzagaray	Parent	MS	12/10/15	12/31/17	Present
Amy	Obinyan	Parent	MS	11/9/17	11/9/18	Present
Vicente	Rodriguez	Student	US	10/12/17	10/12/18	Present
Christina	Samson	Parent	MS	12/08/16	12/31/18	Absent
Komal	Shah	Teacher	MS	2/8/18	2/8/20	Present
Evangelia	Ward-Jackson	Director ³	MS	9/13/14		Present
Sarah	Woodworth	Teacher	US	11/10/15	12/31/17	Absent

A quorum was present: yes **X** no

3. Introduction Board of Directors Members Present, If Any – Ms.

Burnett.

4. Public Comment (This is an opportunity for students, parents/guardians, staff or anyone from the public to speak to the School Site Council.):

Aurelio Garcia, Eva Yabar, Caitlin Shelburne, Wendy Quezada, Nolan Obinyan, Ollie Obinyan, Juanita Cervantes, and Eleanor Boli.

5. Approval of Minutes (April and November) – Ms. Le (10 minutes):

April Meeting: Ms. Barton pointed to correcting the spelling of “Ms.

Margarita” Cortez as guest and changing date of March agenda from 2016 to “2017”. Ms. McKenna motioned to approve the agenda with the changes.

Ms. Brown seconded. All in favor. No opposed. 8 Abstentions: Claudia Ayala (Student), Claudia Ayala (Parent), Tela Caul, Melissa Marquez Ayala, Areane Cervantez, Amy Obinyan, Vicente Rodriguez, and Komal Shah. Motion carried.

November Meeting: Ms. Brown and Ms. Monica Cervantes pointed out they were absent for the meeting, Ms. Eleanor Boli suggested adding note to

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discuss bringing back Weekly Wave for the Good of the Order. Ms. Brown motioned for a vote after the changes. Ms. Barton seconded. All in favor. Motion carried.

6. Welcome, Introduction, and Ice-Breaker - Ms. Burnett, MWA

Holiday ABC (10 minutes) at 6:54PM: WAVE MAKER ABC game, followed by community building activity where each member shared an adjective that best describe themselves to the group.

7. SSC 101 (7:05 -7:23PM): Dr. Ward-Jackson introduced the responsibilities of SSC members, advisors for SSC and Academic Intervention Services, and MWA directors. Members familiarized their SSC feedback-loop responsibilities by going through the different tabs of the SSC binders (ex: Rules, Meeting Dates, WASC goals, Single Plan for Student Achievement - SPSA, and LCAP). Members should bring binders to every meeting and add handouts to binder as the year progresses.

8. CEO Introduction of AY 17-18 Initiatives - Ms Cole on behalf of Mr.

Nelson - (8 minutes): Ms. Cole highlighted MWA operational and systematic achievements so far. She asked SSC members to attend the Board of Education meeting on Wednesday the 13th to support Dr. Ward-Jackson who will speak on behalf of MWA to increase number of students for admission for 2018-2019. Ms. Cole emphasized the importance of SSC involvement as stakeholders of MWA community.

9. LCAP Introduction & Update - Mr. Mai (20 minutes): Mr. Mai explained the why, the history and the process of LCAP. He reminded

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SSC that LCAP should be finalized in June 2018, and announced more training to come by Mr. Nelson in the next meetings.

10. SPSA Introduction & Update - Dr. Ward-Jackson & Ms. Boli (15

minutes): Ms. Boli explained the Single Plan for Student Achievement (aka Site Plan), its approval process (must be voted by SSC and signed by President of School Site Council to be presented to the Board of Directors), and the shift of streamlining Site Plan, LCAP, and SSDP (Single School District Plan) in the future.

SPSA (Site Plan):

- Identify metrics and detail criteria for qualified staff/teachers, AP courses, Career and Technical Education (CTE), college and career readiness, parent involvement, and more.
- Requires yearly updates

Ms. Boli and Dr. Ward-Jackson asked SSC to consider moving February meeting up and/or adding 1 Thursday meeting in Jan 2018 in order to receive and provide feedback for SPSA in time for Board Meeting.

Available option: Jan 11th (early dismissal) at 5:30PM or Jan 18th at 6:30PM.

SSC members discussed the request. Ms. Brown suggested adding a January meeting and keeping the February meeting. Ms. Shah agreed. Areane Cervantes motioned to add January meeting and keep February meeting. Delia Delgado seconded. All in favor. Motion carried.

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Vicente Rodriguez motioned to meet on Jan 18th at 6:30PM. Ms. Shah seconded. All in favor. Motion carried.

11. Nomination of SSC Officers - Ms. Burnett (10 minutes)- 8:00PM

Announcement for nomination of President, Vice-President, Secretary, and Parliamentarian are made. Ms. Burnett, Ms. Cole, Ms. Le and Dr. Ward-Jackson explained the different roles and MWA tradition of a student holding the Vice President role.

Ms. Le nominated Claudia Ayala for Vice President. Ms. Patricia Alberto nominated Vicente Rodriguez for Vice President. Ms. Delia Delgado nominated Melissa Ayala. All nominees accepted.

Vicente Rodriguez nominated Ms. Mary McKenna for Secretary, she declined. Ms. Cecilia Norzagaray nominated Areane Cervantes, she is undecided. Ms. Delgado nominated Amy Obinyan, she declined.

12. Celebration of Transitioning SSC members (10 minutes) 8:19PM:

Ms. Cole, Ms. Burnett, and Dr. Ward-Jackson appreciated member's contribution to SSC and awarded them with parting gifts, members include: Sarah Woodworth, Cecilia Norzagaray, Kelly Le, Delia Delgado, Margarita Cortez, and Rosa Burnett

Agenda Distribution

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Email: SSC Members, ABN, HM, EWJ, RF, KC, CS

Posting: MS and US lobby, front door, and staff room

Document(s) to be distributed at meeting:

- Agenda
- Minutes April 2017 and November 2017

Agenda prepared by: Kelly Le